

We're glad you're here!

James Kilmer Condominium Association
www.jameskilmercondo.org

1560 & 1555 North Sandburg Terrace

Chicago, IL 60610

Dear Resident(s),

Welcome to your new home and the Carl Sandburg Village Community.

We want your move to go smoothly and would like to familiarize you with the amenities of our Association and give you some information you may need as you settle in.

Additional information can be found on our website or you can contact the Management Office with any questions.

Hopefully this information will serve as a guide to helping you enjoy your new neighborhood.

- James Kilmer Condominium Association

Management Office

- Contact Number: (312) 654-1560 ext. 1
- Located on the lobby level of James House by rear entrance.
- Hours: Monday-Friday 9 a.m.-6:00 p.m.
Saturday and Sunday Closed
- After Office Hours: Contact the James House Staff at (312) 654-1560 ext. 6 for both James House and Kilmer House.

Door Staff

- James House: (312) 654-1560 ext. 6
- Kilmer House: (312) 654-2079

Receiving Room

- Located on the lobby level of James House, just inside of the rear service entrance.
- Contact Number: (312) 654-1560 ext. 4
- Hours: Monday-Friday 7 a.m.-7 p.m.
- Saturday 9 a.m. -1 p.m.
- Sunday Closed
- Package delivery option is available.
- There are some restrictions on size, weight and value of items which will be accepted.
- Please check with the Management Office for more information.

Mail

- James House: Mailboxes are located behind the passenger elevators.
- Kilmer House: Mailboxes are in the lobby.
- Oversized items will be sent to the Receiving Room.
- Zip code 60610 mail is processed through the Fort Dearborn Postal Station located at 540 North Dearborn (312) 644-3919.
- Your unit number is a legal part of your address. It is required to receive delivery of your mail. If there is no unit number, the mail will be returned to sender.
- Be sure use the Hold Mail form found at www.jameskilmercondo.org if you'll be away for a while.

Bike Rooms

- Three bike rooms are in the James Kilmer Garage.
- Contact the Management Office if you are interested in bike space.

Cable / Wi-Fi Service - by RCN

- Basic package includes Signature Cable with 1 HD box, 1 TiVo DVR box, and 50Mb internet service with the modem and router.
- Call 800-RING-RCN to add or upgrade your services. RCN also offers telephone service.

Fitness Room

- Located on the lobby level of James House near the freight elevators.
- Must be a resident and 18 years or older to become a member.
- Contact the Management Office to sign up.
- TVs, machines and weight equipment onsite.

Garage

- Accessible from the basement level (G1) of both James House and Kilmer House.
- Managed by SP Plus, phone number (312) 787-5436.

Available Services:

- Monthly/hourly/guest parking rates and bank automatic payment plans available.
- Limited motorcycle parking.
- 24-hour attendant service, tire air compressor with gauge and jumper cable service.
- Attendant or self-car wash available.
- Discounted guest parking coupons are available from the Garage Office for purchase by residents only.

Hospitality Rooms

- Two Hospitality Rooms are located on the top floor of James House.
- Hospitality rooms are available for private parties by contacting the Management Office.
- Facilities for up to 60 people in the NE Penthouse and 120 people in the South Hospitality Room.
- Use of kitchen can be included in your reservation.
- The NE Penthouse is open daily for resident use from 7AM - 10PM for small gatherings or quiet reading. (Reserve through Management office for private use.)

Laundry Rooms

- Located on the 2nd floor of James House via the freight elevators, and on the 6th floor of Kilmer House.
- Laundry cards can be purchased from the vending machine in the laundry rooms.
- Laundry cards eliminate the need for coins when using washers and dryers.
- Money can be added to the laundry card at the vending machines located in the laundry rooms or through the app.
- Instructions are posted in the laundry rooms.

Storage Lockers

- Storage lockers are assigned.
- Locker number is typically the same as that of the unit.
- Locker Rooms are accessed by use of your key fob.
- James House lockers are located on the basement/garage level (G1) and on the 2nd Floor.
- Kilmer House lockers are located on the 3rd, 4th, and 5th floors opposite the passenger elevator.
- Residents must provide their own locks.

Sun Deck

- Located on the top floor of James House, accessed from the hallway via your key fob.
- Open 8:00 a.m. – 10:00 p.m. for your enjoyment.
- Open Memorial Day to Labor Day, respectively, weather dependent.
- Chaise lounges, tables and chairs are available for your use.
- Not available for private rental.

Trash Chute Rooms

- James House has two trash chute rooms on each floor (one on the north side and one on the south side).
- Kilmer House has one trash chute room per floor located near the freight elevator.
- No hot embers from a grill or lit smoking materials should ever be put in the trash chute.
- All non-recyclable trash must be secured in bags and then put down the trash chute. Bulky items are to be neatly stacked in the chute room and will be collected by Maintenance each day.
- All animal waste and kitty litter must be double bagged to ensure against breakage.

J/K Recycling Program

- Single Stream Recycling (SSR)
 - Recycle bins are provided for you in multiple locations. See the Map on the Recycling web page for locations.
 - Use the blue bags supplied by the Association.
- Important things to remember:
- Recycle material in blue bags must be brought to recycle containers and NOT dropped in chutes or left on chute room floor.
 - Detailed information is available at www.jameskilmercondo.org.

Sandburg Village Homeowners Association (HOA)

- Contact Information: (312) 440-3615
- Located at 1355 N. Sandburg Terrace, Dickinson House, Room 103.
- Responsible for the maintenance and security of the village's common areas: Malls and streets, landscaping, swimming pools, tennis courts, HOA hospitality rooms.

Sandburg Village Play/Tot Lot

- At the southeast corner of Clark and Goethe on the Cummings/Dickinson mall.

Sandburg Village Swimming Pools

The Village has two large swimming pools, which are operated generally from Memorial Day through the end of September for pool members and their paid guests.

- The North Pool is located on the terrace level, behind Kilmer House.
- The South Pool is located on the terrace level of the 1200 block of Sandburg Terrace next to Eliot House.
- Membership applications are available at the HOA office, the FFC fitness club on LaSalle Street near Division Street, or at www.jameskilmercondo.org.
- Members can attend weekly water aerobics classes at no charge (daytime and evening classes)

Sandburg Village Tennis Courts

- Operated from late spring through early fall for tennis club members and their guests.
- Located on the roof of the Faulkner House garage at 70 W. Burton Place.
- Membership applications are available at the HOA office or at www.jameskilmercondo.org.
- Membership applications are processed through the HOA office.

Village Hospitality Rooms

- Two Hospitality rooms are available for rent to all Sandburg Village residents. One is in Eliot House, 1255 N. Sandburg Terrace, and one is in Alcott House, 1450 N. Sandburg Terrace, accessible from the mall.
- Use of these rooms is arranged by the HOA office.

Local Neighborhood Information

CTA Transportation

Visit www.transitchicago.com or call 312.836.700 for routes, fares, and schedules

Buses

- #22 Clark (on Clark St.)
- #36 Broadway (on Clark St.)
- #72 North (on North Ave.)
- #156 LaSalle (on LaSalle St.)

Trains

- Red Line (at Clark & Division)
- Purple/Brown Lines (at Sedgwick & North)

Dry Cleaners

- Sandburg Cleaners – 1355 N. Sandburg Terrace
- Sheen Cleaners – 1542 N. Clark

Education and Culture

- Chicago History Museum – Clark & North
- Chicago Public Library – 310 W. Division
- Early Learning Foundation – 1455 N. Sandburg
- The Latin School – Clark & North
- Lincoln Park Preparatory – 108 W. Germania Pl.
- Lincoln Park Zoo and Conservatory – from North Ave. to Diversey on Cannon and Stetson Drives
- Newberry Library – 60 W. Walton (at Clark)

Fitness

- Our own workout room next to the service elevator in James House.
- A Women's Gym – 1248 N. Wells
- Fitness Formula Club – 1235 N. LaSalle
- Lincoln Park District Fitness Classes:
www.chicagoparkdistrict.com
- North Avenue Beach
- XSport Fitness – 230 W. North Ave.

Florists

- A New Leaf – 1645 & 1818 N. Wells
- The Green – 1718 N. Wells

Hardware Stores

- Potash Supermarket – 1525 N. Clark.; hardware-lower level
- Home Depot – 1232 W. North Ave.

Liquor / Wine

- Galleria Wine/Liquors – 1559 N. Wells
- Potash Wine/Liquors – 1525 N. Clark, lower level

Live Theater / Comedy Clubs

- A Red Orchid Theater – 1531 N. Wells
- Second City – 1616 N. Wells
- Zanie's – 1548 N. Wells

Medical

- Athletico Physical Therapy – 1640 N. Wells #105
- CVS Minute Clinic (walk in care) – State/Division; Clark/Division
- Immediate MD – 121 W. North Ave.
- Walgreens Health Care Clinic (walk in care) – 1601 N. Wells
- Weil Foot Clinic – 1565 N. Wells

Pharmacies/Groceries

- CVS Pharmacy – State/Division; Clark/Division
- Jewel/Osco – 102 W. Division
- Jewel/Osco – Clark/Division
- Mariano's – 1500 N. Clybourn
- Plum Market – 1233 N. Wells
- Potash Supermarket – 1525 N. Clark.; market-upper level
- Walgreens Pharmacy – 1601 N. Wells

Miscellaneous

- Art of Hair Design – 1445 N. Wells
- Divvy Bikes – several located along Clark and Wells streets
- Elegant Nails – 1446 N. Wells
- Global Posting & Shipping – 108 Germania Place
- Magnifique Nail Salon – 153 W. North Ave.
- Old Town Oil – 1543 N. Wells
- Paws-A-Tively – 1555 N. LaSalle
- Shell Gas – LaSalle & North Ave.
- Starbucks – 210 W. North Ave. & 1230 N. Wells
- The Fudge Pot – 1532 N. Wells
- The Spice House – 1512 N. Wells
- UpDown Cigar – 1550 N. Wells
- Village Cycle Center (bikes/repairs) – 1337 N. Wells
- Wells Automotive – 1317 N. Wells