JAMES KILMER
condominium association

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# Door Maintenance Information

We want to provide you with some helpful tips to keep unit doors, thresholds and hardware looking new and beautiful:

**Smudges and Fingerprints**

- A dry microfiber cloth or chamois/"shammy" works perfectly. Wipe directly on the areas where needed. Use of rubber gloves is suggested during the process to avoid additional fingerprints.
- Avoid using any gritty or other rough cloths, such as paper towels, as these can scratch surfaces and cause additional damage.
- Please DO NOT use standard glass or household cleaners. They contain chemicals that can damage the paint, and perhaps the chrome finishes.

**Scratches**

- Deeps scratches or gouges: These typically cannot be touched up. Depending on the severity, the door and/or threshold will need to be repainted. In this situation, the cost of repainting the door will be charged back to the unit owner's assessment account. The charge is **$140.00.**
- Scratches or door damage can happen during a move in/out, delivery of large items, contractors doing work in the unit, carts, other wheeled objects or even keys, so please be aware during these situations. Making your contractor or vendor(s) aware can hopefully avoid serious damage.
- In any situation, owners should contact the Management Office to set-up a work order.

Our goal is to keep the corridors looking ***new*** for as long as possible. With the cooperation of all residents, and the proper care of each resident and their guests, we can keep James House & Kilmer House looking beautiful for many years to come!

Your cooperation and efforts are sincerely appreciated.

**James Kilmer Board of Directors**

8/1/2026