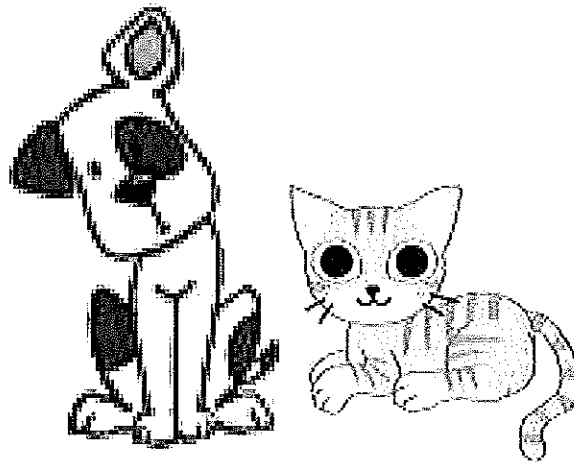


# **2011 - 2012 Pet Registration/Renewal**



**The 2011/2012 pet registration/renewal period has begun. Please submit your completed forms and payment to the Management Office by Friday, September 16, 2011 so that your pet continues to be properly.**

**Note: Additional Pet Registration forms are located outside the Management office if needed.**

# 2011/12 James/Kilmer Annual Pet Registration Agreement

Carl Sandburg Village Condominium Association No. 7 (James/Kilmer) grants permission to:

Name: \_\_\_\_\_

to keep the following pet(s) in Unit \_\_\_\_\_  James House  Kilmer House

DOG

CAT

Pet's Name: \_\_\_\_\_ Age: \_\_\_\_\_ Weight: \_\_\_\_\_

Breed: \_\_\_\_\_ Sex: \_\_\_\_\_

Description/Color: \_\_\_\_\_

**Registration:**  First time for this pet  Renewal

**The Annual Fee is \$45 for Dogs and \$30 for each Cat  
September 1, 2011 - August 31, 2012**

Fee paid \_\_\_\_\_ Charge Assessment \_\_\_\_\_ Check #: \_\_\_\_\_

Permission is subject to Unit Owner / Resident's agreement for the following conditions:

1. I assume full responsibility for personal injuries or property damage caused by my pet(s), and agree to indemnify the Board, the Association, the Managing Agent, the other Unit Owners and Occupants, and hold them harmless against loss, claim, or liability of any kind or character whatsoever arising or growing out of the privilege of having a pet in the buildings.
2. I will make immediate payment for any damage done by my pet to the property or persons.
3. My pet will be kept, maintained, and licensed in accordance with the regulations of any and all municipal bodies.
4. I understand that this agreement is governed by Article 7F of the Declaration.
5. I have read and I understand the current restrictions that the Association has on pets residing on the premises, and I agree to abide by those restrictions.
6. I have read and I understand the current rules regarding pet activity and I agree to abide by those rules. I understand the Board of Directors may establish new or revised rules in the future for the good of the entire Association, and I agree to abide by them.
7. If I am not the owner of the unit, I have the Unit Owner's permission to have a pet.
8. I agree to pay the Registration/Renewal Fee of \$45 for my dog or \$30 for each cat.

\_\_\_\_\_  
Signature of Unit Owner

\_\_\_\_\_  
Signature of Unit Resident

\_\_\_\_\_  
Date

**To be completed by the Management Office**

This pet is "grandfathered"

Unit Owner's permission on file

Entered into Database

Weight by Mgmt: \_\_\_\_\_ LBS

Re-weigh Management initials: \_\_\_\_\_

Date: \_\_\_\_\_

*James/Kilmer*  
*Condominium Association*

1560 North Sandburg Terrace, Chicago, Illinois 60610

Phone 312 654-1560

Fax 312 654-2082

Email [jkcanda@jkn.com](mailto:jkcanda@jkn.com)

August 26, 2011

**2011/12 PET REGISTRATION PROCEDURES**

Dear Owner/Resident:

**DOGS**

The Association charges dog owners an annual fee of \$45 for the dog residing in their unit. Dogs are required to be physically registered in the Management Office, generally, only one time during their lifetime here at James/Kilmer House. Once your dog is registered, "in person" by Management Staff, your dog will not have to be brought into the office again for annual renewals. *The exception to this policy will be if your dog was a puppy last year or weighs 35 pounds or more and was not grandfathered in 1998. In either case, we will need to weigh your dog during this year's registration period.*

**CATS**

The Association charges cat owners an annual fee of \$30 for each cat residing in their unit. We are asking these cat owners to provide us with a complete list of breeds and names of your cats. In the event that a cat gets out of a unit, we can get the cat back in its home safely and as quickly as possible. We encourage you to make sure your cat wears some form of identification at all times. *Cats are not required to be physically registered "in person" or photographed by the Management Staff.*

We are asking pet owners to complete, sign and return the registration form (on the reverse side) to the Management Office in a timely manner. In addition, please bring any dog to the Management Office that was not physically registered last year or that falls under the exception above. Lastly, please inform Management if your pet no longer resides here.

- ❖ Complete, sign and return the registration form with your payment to the Management Office by **Friday, September 16, 2011**. If applicable, please bring your dog in to be weighed. Please submit a recent photo for our file if this is your pet's first registration or if your puppy has matured.
- ❖ Payment options are:  
Check made payable to James/Kilmer Condominium Association  
Charged to your assessment (this option is for unit owners only)
- ❖ Residents are limited to one (1) dog (40 pounds or less) or one (1) dog not weighing more than 40 pounds and one(1) cat, or two (2) cats.
- ❖ Failure to register your pet within the reminder period may result in a fine. Escalating fines may result for continued registration non-compliance.

**Management Office hours are Monday – Friday, 9AM – 6PM. If you have difficulty in stopping by during these hours, please call us at 312.654.1560 ext.3. We will do our best to work with your schedule.**

Thank you in advance for your assistance during this registration period.

## **James Kilmer Condominium Association**

Pet Rules Approved at the August 23, 2011

Board of Directors Meeting

### **PET RULES**

1. Traditional domesticated household pets – dogs and cats – and animals that are typically kept in cages or containers in the home – such as birds, fish, turtles and hamsters – are allowed. Wild animals, farm animals, snakes and poisonous creatures are not allowed.
2. Limitations of pets and weights per Unit are:
  - ❖ Only one (1) dog not weighing more than 40 pounds, or
  - ❖ One (1) dog not weighing more than 40 pounds and one (1) cat, or
  - ❖ Two (2) cats
3. Exceptions to Rule 2 are made for assistance dogs used by legally blind individuals, for certified service dogs used by disabled individuals, or, grandfathered pets
4. Dogs and cats must be registered in the Management Office within two weeks of move-in or pet acquisition. Initial Registration requires that the owner pays the specified registration fee, and, dogs are required to be physically weighed and photographed in the Management Office. Generally, for dogs, this procedure is only one time during the pet's lifetime. The exception to this rule will be if the dog was a puppy the previous year and/or weighs 35 pounds or more and was not grandfathered. If a pet is found to be overweight, the owner will be given 60 days to reduce the weight of the dog to the weight limit. The Pet Registration or Renewal fee is payable at the time of registration. Registration is not transferable to another animal. Notwithstanding the foregoing, the Association reserves the right to weigh an animal at any time.
5. Any pet owner who is not also the unit owner must bring along permission in writing from the unit owner to keep a pet in the unit (this may be part of the lease.) A copy of this permission will be

kept on file. Any owner or renter not following this rule will be fined and subject to Rule 6.

6. Violation of the pet rules will subject the pet owner to the following fines and/or penalties:

- ❖ For first offense: Warning letter with an indication of the fines and sanctions for further infractions
- ❖ For second offense: \$100 fine and Board appearance
- ❖ For third offense: \$300 fine and Board appearance
- ❖ For fourth offense: \$500 fine, potential removal of the animal and Board appearance

Notwithstanding the above fine schedule, depending on the seriousness of the rules violation, the Board, in its discretion, may levy higher fines or other penalties and remedies up to and including removal of the animal at any time it is determined that a rules violation has occurred.

7. Pets are restricted to their unit and to transit through the following common areas only: hallways, service elevators, stairwells and service areas. While transiting through any common area, pets' movements must be controlled – they must be on a leash, in a carrier or in a cage
8. Pets are not permitted in the lobbies or laundry rooms. Pets are not permitted in the passenger elevators except in the following instances: when permission is granted by the Management Office or if service elevators are not useable.
9. Dogs should be trained to wait till they reach the designated dog runs before relieving themselves. Owners must not allow their dogs to relieve themselves outside the service entrances or walkways to the dog runs.
10. When using the dog runs, dog walkers must pick up their dog's solid waste and deposit it in the waste receptacles as provided.
11. Cat, bird and caged animal owners must ensure that litter is changed often to avoid odor and that it is wrapped and tied securely in a plastic bag before depositing it in the trash chute.

12. Pet owners must ensure that their pet does not make any prolonged noise – barking, crying, meowing, chirping, or such – that disturbs neighbors
13. Pets must not be allowed to jump on, bite, or in any way harm or intimidate any person or any other pet
14. If a pet causes damage to a common area, the pet owner must report it to the Management Office. The pet owner will be billed for the repair
15. Visiting pets are under the same restrictions and rules as resident's pets. The James-Kilmer resident who accepts a visiting pet takes full responsibility for the animal's actions
16. Visiting pets here for an extended period (more than one month) must be registered in the Management Office